



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

March 26, 2021

RE: Addendum #1: IFB#03292021 – **Maxine Smith and East HS Marquee Signs**

Dear Bidders:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated March 16, 2021. The Contractor shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

Item #1: COMMENTS

Please note that **IFB Submission Deadline** for this bid due on March 29, 2021, no later than 11:00am CST, has now been changed to **April 5, 2021 no later than 11:00am CST at 160 S. Hollywood St., Memphis, TN 38112**. Vendors mailing bids shall allow sufficient carrier delivery time to ensure timely receipt of their bid in the Office of Purchasing & Supply Services prior to the deadline. Any bid received in the Purchasing Office after the submission deadline, no matter what the reason, will be returned unopened. **Bid responses delivered to any other location shall not constitute delivery to the Procurement Services Office.**

Thank you,
Procurement Services.